# Heybridge Basin Parish Council

Prepared by: _____ Date: _____

*Name and Role (Clerk/RFO etc)*

Approved by: _____ Date: _____

*Name and Role (RFO/Chair of Finance etc)*

| | | | | |
|---|---|---|---|---|
| | **Bank Reconciliation at 31/03/2024** | | | |
| | Cash in Hand 01/04/2023 | | | 97,279.03 |
| | **ADD**<br>Receipts 01/04/2023 - 31/03/2024 | | | 140,622.35 |
| | | | | 237,901.38 |
| | **SUBTRACT**<br>Payments 01/04/2023 - 31/03/2024 | | | 77,511.06 |
| **A** | **Cash in Hand 31/03/2024**<br>(per Cash Book) | | | **160,390.32** |
| | Cash in hand per Bank Statements | | | |
| | Petty Cash | 31/03/2024 | 0.00 | |
| | HBPC | 31/03/2024 | 11,670.88 | |
| | DMCP | 31/03/2024 | 16,780.41 | |
| | Savings | 31/03/2024 | 131,939.03 | |
| | | | | **160,390.32** |
| | Less unpresented payments | | | |
| | | | | 160,390.32 |
| | Plus unpresented receipts | | | |
| **B** | **Adjusted Bank Balance** | | | **160,390.32** |
| | **A = B Checks out OK** | | | |

Created by Scribe